Smart Job Seekers Network

Workshop on Professional Imaging & Business Etiquette

職場形象與商業禮儀大檢閱

MAR 22, 2016 (TUE) / 12:45 – 2:15 P.M.
ROOM 804, SHEK MUN CAMPUS, HKBU

Dress Etiquettes
Email Etiquettes
Dining Etiquettes
Meeting Etiquettes
Telephone Etiquettes
Entertainment Etiquettes

Speaker: Ms. Helen Kui, Guidance Counselor of CIE

Enrolment: Through QR Code or https://goo.gl/l8vGpd or SDC Website: www.cie.hkbu.edu.hk/sdc/ (Activity Enrolment ➔ Career Guidance Activities)

Enquiry: Please contact Mr. Chan at ckcha5@hkbu.edu.hk or at 3411-3301 for further information.

Recognized as Co-curricular Learning (CCL) Activities & Whole Person Development Programme (WPDP) Sessions

For CCL recognition, all UG students need to BOTH “Sign In” (the beginning of the event) and “Sign Out” (the end of the event) at the front door by having your Student ID Card scanned. Students with only ONE record (either “In” or “Out” record) WILL NOT be counted.