



**Self-funded Undergraduate Programmes
Application for Admission 2025-26
Notes to Applicants**

1. Please submit the completed application form together with the following supporting documents:

- 1.1 Photocopy of HKID card (for local applicants) or passport / travel documents (for non-local applicants);
- 1.2 Photocopy of HKBU student ID card (if applicable);
- 1.3 Photocopy of Associate Degree / Higher Diploma certificates and academic transcripts[#];
- 1.4 Photocopy of Pre-Associate Degree / Associate Degree Foundation Programme / Diploma certificates and/or academic transcripts[#];
- 1.5 Photocopy of HKDSE / HKALE / HKCEE certificates, if any;
- 1.6 Photocopy of GCEAL / GCEAS / GCEOL / GCSE / IGCSE results / certificates; International Baccalaureate Diploma, if any;
- 1.7 Photocopy of TOEFL / IELTS or other overseas public examination results, if any;
- 1.8 Photocopy of result slip of National Joint College Entrance Examination (JEE) of Mainland China, if any;
- 1.9 For applicants with disabilities, supporting document(s) to certify the disability type and degree;
- 1.10 Original payment proof of application fee; and
- 1.11 Any other relevant supporting documents.

[#] Academic certificates(s) / transcript(s) should clearly show the Institution's logo, programme title, study level and applicant's name. Unofficial copy of academic certificates(s) / transcript(s) will only be accepted if stamped with the Institution's chop.

Do not submit the original examination results and certificates which will only be required for verification upon admission. Applicants who fail to produce the certificates for verification will result in disqualification of their applications for admission and subsequent enrolments in the University. All submitted documents will not be returned to applicants. For applicants who intend to apply for more than one programme, please submit one full set of application for each programme.

2. Application Fee

Application fee for each programme is **HK\$450**. Applicants may pay the application fee by the following methods:

2.1 Payment by cheque or bank draft

A crossed cheque or bank draft should be made payable to "HONG KONG BAPTIST UNIVERSITY". (Please write down the applicant's name and contact number at the back of the cheque or bank draft); OR

2.2 Payment by ATM / e-banking

Applicant may settle the application fee via ATM / e-banking with the following procedures:

- ◆ Choose <Bill Payment>, <Education> / <Education – Universities>, <Hong Kong Baptist University>, <07 SCE Application Fee>.
- ◆ Key in the 8-digit Bill Account Number. The first 4 digits is the programme code and the last 4 digits should be the first 4 numerical digit of the applicant's HKID number. For example:

Programme Name	Programme Code	HKID No.	8-digit Bill Account No.
Bachelor of Arts (Honours) in Creative Writing for Film, Television and New Media	5 1 8 5	A 1 2 3 4 5 6 (7)	5 1 8 5 1 2 3 4
Bachelor of Arts (Honours) in Cultural Studies and Creative Industries	5 1 2 2		5 1 2 2 1 2 3 4
Bachelor of Commerce (Honours) in Human Resources Management	5 1 4 3		5 1 4 3 1 2 3 4
Bachelor of Commerce (Honours) in Marketing	5 1 3 7		5 1 3 7 1 2 3 4
Bachelor of Social Sciences (Honours) in Environment and Resources Management	5 1 9 1		5 1 9 1 1 2 3 4
Bachelor of Social Sciences (Honours) in Integrated Communication Management	5 1 1 6		5 1 1 6 1 2 3 4
Bachelor of Social Sciences (Honours) in Media and Social Communication	5 2 1 1		5 2 1 1 1 2 3 4
Bachelor of Social Sciences (Honours) in Psychology	5 1 5 8		5 1 5 8 1 2 3 4
Bachelor of Social Sciences (Honours) in Social Policy	5 1 7 9		5 1 7 9 1 2 3 4
Bachelor of Social Sciences (Honours) in Sport and Recreation Leadership	5 0 8 1		5 0 8 1 1 2 3 4

- ◆ Input the exact amount of application fee (**HK\$450**).
- ◆ Attach the original copy of the Customer Advice to the application form as the payment proof. (Please write down the applicant's name and contact number at the back). Keep a copy of the advice for record as no other receipts will be issued.
- ◆ **Please do not mail cash. All fees paid are NON-REFUNDABLE and NON-TRANSFERABLE.**

3. Collection of Additional Information

Applicants may be required to submit course syllabus for University assessment and will be notified by email / phone.

4. Applications should be submitted IN PERSON or BY POST to the following address:

Academic Registry Services Section
13/F, Hong Kong Baptist University (Shek Mun Campus)
No. 8 On Muk Street
Shatin, Hong Kong

For enquiries, please contact:

Tel: (852) 3411 3044
Fax: (852) 3411 3361
Email: spadmit@hkbu.edu.hk
Website: www.cie.hkbu.edu.hk

5. Login Information of Online Application System

As the whole application procedure will be processed online, the University will send you an email with your application number and login information of the Online Application System within 10 working days.

6. Notification of Application Results

Applicants will be notified of interview invitation (if any) and admission results by email / phone / SMS. You can also view your application status and results via the Online Application System.

If an admission offer is made, you must decide whether or not to accept the offer by paying a non-refundable and non-transferable tuition fee by a specified date. If you do not pay by the specified deadline, you will be considered as declining the admission offer.

7. Important Dates

18 August 2025	Application deadline (Late Application)
January – August 2025	Interview invitation, if any
January – August 2025	Release of admission offers
July 2025	Verification of documents
August 2025	Programme Induction and New Student Orientation
September 2025	Convocation of 2025-26 Academic Year

Note: Please refer to our website for latest information.

8. Personal Data (Privacy) Ordinance

Collection of personal data adheres to the Privacy Policy Statement / Personal Information Collection Statement (PPS/PICS) of the Hong Kong Baptist University (the “University”). Please access to the PPS/PICS at <https://bupdpdpo.hkbu.edu.hk/policies-and-procedures/pps-pics/>.



Application No.

- ☐ Bachelor of Arts (Honours) in Creative Writing for Film, Television and New Media
- ☐ Bachelor of Arts (Honours) in Cultural Studies and Creative Industries
- ☐ Bachelor of Commerce (Honours) in Human Resources Management
- ☐ Bachelor of Commerce (Honours) in Marketing
- ☐ Bachelor of Social Sciences (Honours) in Environment and Resources Management
- ☐ Bachelor of Social Sciences (Honours) in Integrated Communication Management
- ☐ Bachelor of Social Sciences (Honours) in Media and Social Communication
- ☐ Bachelor of Social Sciences (Honours) in Psychology
- ☐ Bachelor of Social Sciences (Honours) in Social Policy
- ☐ Bachelor of Social Sciences (Honours) in Sport and Recreation Leadership

☐ Associate Degree Holder (☐ CIE - Student No. _____ / ☐ Other Institutes)
☐ Associate Degree Final Year Student (☐ CIE - Student No. _____ / ☐ Other Institutes)
☐ Higher Diploma Holder (☐ HKBU - Student No. _____ / ☐ Other Institutes)
☐ Higher Diploma Final Year Student (☐ HKBU - Student No. _____ / ☐ Other Institutes)
☐ Others 其他: _____

Part C Education and Academic Qualifications 學歷

(Please list all details of your secondary and post-secondary education in chronological order 請按序列出你的中學及專上學歷)

1. Post-Secondary Education 專上教育

Name of College / University and Country / City 學院/大學名稱 及國家/城市	Level Attended / Attending 就讀程度	Period 就讀年份		Study Mode 修讀模式 (FT/PT/DL)#	Programme Duration 課程年期 (2/3/4/5 years)	Programme Title 課程名稱	Latest Cumulative Grade Point Average (cGPA) 累積平均績點
		From 由	To 至				

FT: Full-time 全日制, PT: Part-time 兼讀制, DL: Distance-learning 遙距

2. Secondary Education 中學教育

Name of Secondary School and Country / City 中學名稱及國家/城市	Level Attended 就讀程度	Period 就讀年份		Qualifications Obtained 獲頒學歷 (HKDSE/HKCEE/HKALE/ASE/GCSE/GCE/IB and other public examination results)
		From 由	To 至	

3. Please fill in the results of the following public examinations 請填寫以下公開考試的成績

Public Examination 公開考試	Year of Attempt 應考年份	Subjects Taken and Grades 應考科目及成績							
HKDSE									
HKCEE									
HKALE									
Others (please specify)									

Part D Other English Qualifications 其他英語程度

(Please provide proof of relevant examination results 請提供有關考試證明)

Examination 考試	Score 成績	Year Attained 年份	Examination 考試	Score 成績	Year Attained 年份
TOEFL					
IELTS (Academic Level)					

Part E Other Academic / Professional Qualifications

其他學術 / 專業資格

(Please provide proof of relevant examination results 請提供有關考試證明)

Professional Body and Country 專業機構及國家	Name of Award / Qualification / Examination 證書/資格/考試	Level / Grade 程度/成績	Date of Award 考獲日期

Part F Working Experience 工作經驗

Date 日期		Name of Organisation 機構名稱	Post 職位	Duties 職責	Full-time / Part-time / Voluntary 全職/兼職/義務
From 由	To 至				

Part G Personal Statement (Optional) 個人簡歷(如適用)

(Please provide information which supports your application, such as reasons for application, career aspiration, personal strengths, hobbies and interests, voluntary services, etc. Use separate sheet if necessary. 請提供你認為有助入學申請之資料，例如申請原因、對將來事業之期望、個人強項、興趣及嗜好、義務工作等。如不敷應用，請另紙書寫。)

Part H Declaration and Authorisation 聲明及授權 (Please do not delete any item of this part 請勿刪去任何文字)

I understand and agree to the below declaration and authorisation:

1. I declare that I have read and I understand the “Notes to Applicants” of the paper application form for Admission to HKBU Self-funded Undergraduate Programmes 2025-26 before submitting my application.
2. I declare that the information provided in my application is, to the best of my knowledge, accurate and complete; and I agree to provide the original certificate(s) or official certification for verification of my qualifications (including HKBU qualifications) upon request by the University. I understand that this information will be used in the admission decision process. I accept that if, in reading and completing this application, I knowingly or carelessly provided untrue or incomplete information, or I fail to provide the original certificate(s) or official certification for verification, any offer of admission, whether accepted or not, may be revoked by the University and/or I may be required to withdraw from any programme which I am enrolled in and all fees paid will not be refunded or transferred to another year / other application.
3. I authorise the University to use the information, including but not limited to my name, address, phone number and email address, I provide in the application, for various types of processing in relation to my application.
4. I authorise the University to obtain, and the relevant examination authority, assessment body or academic institution in Hong Kong and elsewhere to release, information about my public examination results, records of studies or professional qualifications if deemed appropriate.
5. I authorise the University to use my data to carry out checks of my application and any records of my studies in the University and other institutions in Hong Kong and elsewhere if deemed appropriate.
6. I authorise the University to check, and the relevant parties to release, my employment records if deemed appropriate.
7. I understand that the whole application procedure will be processed online, and it is my responsibility to check all message(s) sent by the University via email / phone / SMS / Online Application System which may contain important information regarding my application.
8. I understand that the University may use information in my application for statistical and research purposes on the basis that no information that could identify me (such as name, address, phone number or email address) will be published.
9. I understand that all information provided in this application form will be used for:
 - i. processing my application for HKBU self-funded undergraduate programmes and will become part of my student record upon successful admission to the Programme;
 - ii. sharing with appropriate parties and personnel of the University for administration, communication and other related purposes; and
 - iii. the promotion of, including but not limited to, the University’s courses and programmes, activities, awards, scholarships, bursaries, special offers, privileges, other services as well as fundraising appeals.
- ☐ If you do not wish to receive any promotional information as stated in point 9 (iii), please check the box.
10. I understand that I may request for access to or correction on my data in accordance with the provisions of the Personal Data (Privacy) Ordinance, Cap. 486 and I can make such request(s) to the University.

Signature 簽署 _____

Date 日期 _____



For enquiries, please contact:

Academic Registry Services Section
13/F, Hong Kong Baptist University (Shek Mun Campus)
No. 8 On Muk Street
Shatin, Hong Kong

Tel: (852) 3411 3044
Fax: (852) 3411 3361
Email: spadmit@hkbu.edu.hk
Website: www.cie.hkbu.edu.hk

Checklist

Before submitting your application, please check and tick ☒ if you have included the following documents:

- ☐ Photocopy of HKID card;
- ☐ Photocopy of HKBU student ID card (if applicable);
- ☐ Photocopy of Associate Degree / Higher Diploma certificates and academic transcripts;
- ☐ Photocopy of Pre-Associate Degree / Associate Degree Foundation Programme / Diploma certificates and/or academic transcripts;
- ☐ Photocopy of public examination results;
(e.g. HKDSE / HKALE / HKCEE / GCEAL / GCEAS / GCEOL / GCSE / IGCSE / IB / IELTS / TOEFL / JEE)
- ☐ Original payment proof of the application fee; and
- ☐ Any other relevant supporting documents.