

## **CIE English Language Support Hours**

The English Language Support Hours aims to provide students with one-to-one assistance in any aspect of English learning. Students who need help in finding ways to improve their English are welcome to make use of the service.

## What we do:

- Offer guidance and assistance on English-related matters
- Provide diagnostic suggestions to foster students' English-learning progress

## What we are NOT:

- A tutoring service (i.e. brainstorming ideas for course assignments, reviewing content of course assignments, etc.)
- A proofreading service
- A training service for any public exam (e.g. IELTS, DSE, etc.)

## **Points to note:**

- 1. Each appointment is **20 minutes** maximum.
- 2. Please make an appointment at least <u>3 days</u> in advance.
- 3. Students should state clearly on their appointment form what they need help with:
- 4. Students are responsible for bringing in whatever material they need help with.
- 5. Wait for the lecturer's email confirmation.
- 6. The appointment will be cancelled automatically if students are <u>late for 5 minutes</u>.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
09:30 -					
10:00					
10:00 -	Nicky		Theresa	Toni	
10:30					
10:30 -	nickylam@		tcunanan@	drtonilam@	
11:00	x3015		x3017	x3023	
11:00 -		Dickson			
11:30		ccldixon@			
11:30 -		$\overline{}$			
12:00		x3030			
12:00 -			Daisy	Bernice	
12:30			dezichow@	bernice@	
12:30 -	Bernie benmak@ x3232	Fiona	x3263		
13:00		fionawong@ x3221		x3148	
13:00 -					Sidney
13:30					
13:30 -					sidneychan@
14:00					x3225
14:00 -		Miriam	Pablo		
14:30		miriam_lau@ x3231	sptsoi@ x3203		
14:30 -					Fiona
15:00					
15:00 -					fionawong@
15:30					x3221
15:30 -					
16:00					
16:00 -	Shannel	Yvonne			
16:30	scarnett@				
16:30 -		yvonnewongyy@			
17:00	x3291	x3181			
17:00 -					
17:30					